

**Branchburg Township School District**  
**REGULAR ACTION MEETING**

June 2, 2022

**Board of Education Conference Room**

**Executive Session - 6:30 p.m.**

**Public Meeting – 7:30 p.m.**

**MISSION STATEMENT**

*The mission of the Branchburg Township School District and Community  
is to inspire our children to learn, think, grow, and excel in life.*

**VISION STATEMENT**

*“Excellence in Education”*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. EXECUTIVE SESSION**

**WHEREAS** the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

**WHEREAS** the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

**BE IT RESOLVED** that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

**RESOLVED** that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. PLEDGE OF ALLEGIANCE**

**V. STATEMENT OF ADEQUATE NOTICE AND WELCOME**

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**VI. SUPERINTENDENT’S REPORT**

- Recognition of Student Artists
  - Samantha Lyons - Kindergarten
  - Aurelia Midura - 4<sup>th</sup> Grade
  - Calleigh NejmeH - 6<sup>th</sup> Grade
- Presentation: Honoring District Retirees

**VII. PUBLIC COMMENT – Agenda Items Only**

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and address. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

**VIII. GOVERNANCE**

- **Report** – Terri Joyce

**(ACTION) It is recommended that Items VIII.A. through VIII.B. be moved upon the recommendation of the Superintendent.**

**A. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of May 12, 2022.

**B. Approval of Job Descriptions**

It is recommended that the Board approve the following new job descriptions.

- Transportation Dispatcher
- Network Administrator

**(ROLL CALL – ITEMS VIII.A. through VIII.B.)**

**IX. POLICY AND REGULATIONS**

- **Report** – Carmela Noto

**X. EDUCATION**

- **Report** – Olga Phelps

**(ACTION) It is recommended that Items X.A. through X.F. be moved upon the recommendation of the Superintendent.**

**A. Conferences/Travel**

**WHEREAS,** the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS,** the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS,** the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED,** that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conferences/Workshops	Employee/ Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Phonological Awareness Virtual	Victoria Avila 20-484-100-320-02-000	8/17/22- 8/18/22	\$550	N/A	N/A	N/A	\$550
Phonological Awareness Virtual	Isabella Russo 20-484-100-320-02-000	8/17/22- 8/18/22	\$550	N/A	N/A	N/A	\$550
Wheel Throwing and Handbuilding Bedminster, NJ	Meghan Russo 20-270-200-500-02-649	6/27/22 7/11/22 7/18/22 7/25/22 8/1/22 8/8/22 8/15/22	\$353	N/A	N/A	N/A	\$353
Literacy Intervention Systems Intermediate and Middle Grades 3-8 Virtual	Emily Williams 20-270-200-500-02-649 20-484-100-320-02-000	7/21/22 7/22/22 8/18/22	\$519	N/A	N/A	N/A	\$519

<b>B. Approval of Student Teaching &amp; Internships</b>					
Name	College/University	Certification	Location	Dates	Discussion
Claire Sheats	Kean University	School Psychologist	District	9/1/22-6/30/23	Internship Supervisor: Michelle Nash. 1200 total hours must be completed
Rosanna Vitiello	Drexel University	Preschool through Grade 3	WES	9/1/22-12/23/22	Cooperating Teacher: Christy Bitner 5 full days per week

<b>C. Approval of Service Project</b>				
School	Group	Event Coordinators	Date	Purpose
BCMS	6 <sup>th</sup> Grade Art Club	Meghan Russo	6/3/22-6/16/22	Project Paw and Draw. The Art club will be drawing/painting animals available for adoption from St. Hubert's Animal Welfare Center to raise awareness of pets available. They will also be collecting items for the animals to donate to the center.

<b>D. Approval of Vendor for 2022-2023</b>				
Vendor	Account Numbers	Cost	Dates	Discussion
Tiffany Mosquera SLI Services Bridgewater, NJ	11-000-219-320-03-181-340	\$75 per hour 2 hour minimum (not to exceed \$750)	9/1/22-6/30/23	Sign Language Interpreter for Parent/Family events and presentations

<b>E. Approval of Contracted Speech and Language Therapy for 2022-2023</b>							
Program/Location	Account Number	Student ID #	ESY	SY	Total Cost	Dates	Discussion
Lighthouse Speech and Language Flemington, NJ	11-000-219-320-03-181-340	3165361129	\$1,800 (not to exceed)	\$7,560 (not to exceed)	\$9,360 (not to exceed)	6/27/22-6/30/23	Speech/Language therapy. \$80 per 30 minutes – therapy \$100 per hour – meetings/vocabulary development

<b>F. Approval of Field Trip</b>				
Trip	Coordinator	Grade	Purpose	
NJ Teen Arts Festival Middlesex College Edison, NJ	Suzanne Updegrove	6-8	Young artists from around the state assemble to critique, as well as teach workshops and master classes in their individual specialties, including drama, filmmaking, voice, acting, instrumental music and more.	

**(ROLL CALL - ITEMS X.A. through X.F.)**

**XI. HUMAN RESOURCES**

- **Report – Terri Joyce**

**(ACTION) It is recommended that Items XI.A. through XI.R. be moved upon the recommendation of the Superintendent.**

<b>A. Approval of Reappointment of 2022-2023 Non-Aligned Staff</b>		
Name	Position	Salary
Elaine Ahedo	Office Aide - WES	\$23,908.57
Jennifer Anderson	Director of Curriculum	\$147,016.83 \$5,500.00*
John Beisler	Network Administrator	\$62,000.00
Kristen Burgess	Health Office Assistant	\$46,458.68
Sarah Cacchio	Lunchroom Aide -WES	\$6,930.00 (\$14.00 per hour, not to exceed 2.75 hours per day)
Thessalia (Lia) Carrier	Accounts Payable	\$59,808.60
Michael Deitrick	Maintenance Department	\$59,933.53
Cathy DiCosimo	Confidential Secretary to the Business Administrator/Board Secretary	\$70,311.28
Mikus Dudjak	Maintenance Department	\$61,432.72
Gail Gallico	Lunchroom Aide - WES	\$6,930.00 (\$14.00 per hour, not to exceed 2.75 hours per day)
Toni Gooding	Administrative Assistant to the Superintendent/District Webmaster	\$79,838.72
Jullah Haley	Lunchroom Aide - BCMS	\$6,622.00 (\$14.00 per hour, not to exceed 2.5 hours per day)
John Hindmarch	Maintenance Department	\$67,175.48
Christopher Jacobsen	IT Systems Administrator	\$75,000.00
Catherine Leeds	Bus Aide	\$18.00 per hour (not to exceed 4.75 hours per day)
Walter Lipinski	Maintenance Department	\$59,934.56
Yan Sheng Lu	Lunchroom Aide - SBS	\$5,468.40 (\$14.00 per hour, not to exceed 2 hours, 10 minutes per day)

<b>A. Approval of Reappointment of 2022-2023 Non-Aligned Staff (continued)</b>		
<b>Name</b>	<b>Position</b>	<b>Salary</b>
Orlando Macario	Head Mechanic	\$86,931.34
Adam Markiewicz	Mechanic	\$65,882.79
Gary Martin	District Courier	\$18.04 per hour (not to exceed 2.5 hours per day)
Samad Mobley	Director of Buildings & Grounds	\$93,028.25
Tina Neely	Director of Student Services	\$147,016.83
Aleasha Outsey	Bus Aide	\$18.00 per hour (not to exceed 4.75 hours per day)
Rose Pellegrino	Office Aide - BCMS	\$36,163.86
Roseann Podlaski	Lunchroom Aide - SBS	\$5,468.40 (\$14.00 per hour, not to exceed 2 hours, 10 minutes per day)
Emma Priester	Transportation Dispatcher	\$65,000.00
Patricia Rodgers	Assistant School Business Administrator/Board Secretary	\$77,254.35
Eric Schaefer	Information Technology Manager	\$110,000.00
Lynnae Trematerra	Lunchroom Aide - WES	\$6,930.00 (\$14.00 per hour, not to exceed 2.75 hours per day)
Enea Yard	Human Resources Manager	\$67,600.00

\*Merit Pay

<b>B. Approval of Reappointment of 2022-2023 Substitute Nurses</b>	
<b>Name</b>	<b>Rate</b>
Ashley Fischer	\$225 per day
Trudy Rossetti-McKenna	
Patricia Sisbarro	

<b>C. Approval of Reappointment of 2022-2023 Substitute Teachers/Substitute Instructional Aides</b>			
<b>Name</b>	<b>Name</b>	<b>Name</b>	<b>Rate</b>
Jason Albanese	Amy Frank	Florence Quackenbush	Substitute Teacher - \$110 per day Substitute Instructional Aide - \$100 per day
Jordan Apsley	Teresa Gallo-Tomcho	Bryan Rafalko	
Barbara Aspin	Padmalochani Ganesh	Paige Reinecker	
Laura Barker	Razel Gatti	Noelle Ruperto	
James Brady	David Goldman	Lorraine Savitt	
Susan Butensky	Catherine Grote	Grace Sheeley	
Erin Buttgerreit	Sunita Jain	Lisa Smola	
Mary Calo	Shobhit Jain	Gia Sodbinow	
Garrett Cecere	Lisa Katz	Dawn Solari	
Padmini Chalikonda	Surabhi Khare	Cheryl Stedtler	
Lester Chin	Ruth Krongold	Richard Sumliner	
Tanner Clark	Sherylanne Meisner	David Tien	
Elaine Cochran	Elizabeth Meyer	Ava Vanglahn	
Sarah Daniello	Durga Neti	Rosanna Vitiello	
Yetunde Demuren	Victoria Nguyen	Kathleen Woodbury	
Erin Devine	Evan Obenauer	LuAnn Wright	
Hebat-Allah El-Dewak	Jessica Pellicane		

<b>D. Approval of Reappointment of 2022-2023 Substitute Bus Drivers</b>		
<b>Name</b>	<b>Name</b>	<b>Rate</b>
Michael Blaustein	Stephen Coy	\$22 per hour

<b>E. Approval of Reappointment of 2022-2023 Contracted Personnel as Substitute Bus Drivers</b>	
<b>Name</b>	<b>Name</b>
Orlando Macario*	Adam Markiewicz*
Patricia Rodgers*	

\* No additional pay

<b>F. Approval of 2022-2023 Part Time Technology Aides</b>					
<b>Name</b>	<b>Account Number</b>	<b>Location</b>	<b>Hourly Rate</b>	<b>Dates</b>	<b>Discussion</b>
Jason Albanese	11-000-262-110-09-390	District	\$15.00 per hour	7/1/22-6/30/23	4 days per week from 7/1/22-8/31/22, followed by as needed basis
Paul Mehnert	11-000-262-110-09-390	District	\$16.50 per hour	7/1/22-6/30/23	4 days per week from 7/1/22-8/31/22, followed by as needed basis

<b>G. Approval of Substitutes</b>			
Name	Position	Rate	Dates
Allison Brembt	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per day	6/1/22-6/30/22
Traci Todd (subject to delivery of documents)	Substitute Teacher/Substitute Instructional Aide	\$110/\$90 per day	6/3/22-6/30/22

<b>H. Approval of Personnel</b>								
Name	Account Number	Position	Location	Step	Level	Salary	Dates	Discussion
Darlene Binko* (subject to delivery of documents)	11-120-100-101-01-012-090	2 <sup>nd</sup> Grade Teacher	WES	6	BA	\$62,845	9/1/22-6/30/23	Replacing Judy Buffa
Brian Bodnar* (subject to delivery of documents)	11-213-100-101-01-057-020	Special Education Teacher	BCMS	4	BA	\$61,395	9/1/22-6/30/23	Replacing Sue Mariani. Position transferred to BCMS
Allison Brembt*	11-120-100-101-01-012-090	2 <sup>nd</sup> Grade Teacher	WES	1	BA	\$59,449	9/1/22-6/30/23	Replacing Eileen Szadjecki due to transfer to IS - Math
Jaime Cifuentes* (subject to delivery of documents)	11-120-100-101-01-012-090	Kindergarten Teacher	WES	1	150	\$61,599	9/1/22-6/30/23	Replacing Linda Abey
Melissa Govender* (subject to delivery of documents)	11-120-100-101-01-012-090	Kindergarten Teacher	WES	1	BA	\$59,449	9/1/22-6/30/23	Replacing Janice Apsley
Marco Jaimes (subject to delivery of documents)	11-000-222-110-01-259-999	Technology Support Technician	BOE	NA	NA	\$42,000	6/6/22-6/30/23	Replacing Nicholas Branco
Callie Kroner*	11-120-100-101-01-012-090	1 <sup>st</sup> Grade Teacher	WES	2	BA	\$60,195	9/1/22-6/30/23	Replacing Alison Beebe
Kayla Valinoti* (subject to delivery of documents)	11-130-100-101-01-021-020	Social Studies Teacher	BCMS	2	150	\$62,345	9/1/22-6/30/23	Replacing Antonina Manfreda
Beverly Vlietstra	11-000-251-100-01-528	Interim Business Administrator/ Board Secretary	BOE	NA	NA	\$100 per hour (not to exceed 24 hours per week)	7/1/22-6/30/23	Replacing Thomas Venanzi

\*Salary is subject to change pending the 2022-2025 B.T.E.A. Agreement

<b>I. Approval of ESY Substitute Aide</b>					
Name	Account Number	Position	Location	Rate*	Dates
Shobhit Jain	11-213-100-106-03-078-600	Substitute Aide	WES	\$16.23 per hour (as needed)	6/27/22-8/31/22

<b>J. Approval of ESY Substitute Teacher</b>					
Name	Account Number	Position	Location	Rate*	Dates
Shobhit Jain	11-213-100-101-03-078-600	Substitute Teacher	WES	\$16.23 per hour (as needed)	6/27/22-8/31/22

<b>K. Approval of Additional Staff for IEP Meetings for ESY</b>					
Name	Account Number	Position	Location	Rate*	Dates
Denise Shaughnessy	11-213-100-106-03-078-600	IEP Meetings	WES	\$41 per hour Amount not to exceed \$2,000 total for all staff completing IEP meetings for ESY	6/27/22-8/31/22

\*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

<b>L. Approval of ESY Substitute Nurse</b>					
Name	Account Number	Position	Location	Rate*	Dates
Denise Shaughnessy	11-000-213-104-03-078-800	Substitute Nurse	WES	\$45.91 per hour (as needed)	6/27/22-8/31/22

\*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

<b>M. Approval of Videographer for Board of Education Meetings</b>			
Name	Account Number	Salary	Dates
John Beisler	11-000-230-104-01-000	\$29.81 per hour (minimum of 2 hours per meeting)	7/1/22-6/30/23

<b>N. Approval of Revision of Leave</b>			
Employee #	Account Number	From	To
6004	11-000-270-160-01-462	Paid Sick Leave: 5/24/22-6/3/22 FMLA: 6/6/22-6/16/22	Paid Sick Leave: 5/24/22-6/3/22 FMLA: 6/6/22-6/17/22

<b>O. Approval of Stipend</b>						
Name	Account Number	Position	Location	Stipend	Dates	Discussion
Emma Priester	11-000-270-160-01-459	Assistant Dispatcher	Transportation	\$1,250	5/12/22-6/30/22	Transition of transportation department

<b>P. Approval of Rescission of Contract</b>		
Name	Account Number	Position
Deborah Muscara	11-000-251-100-01-528	Interim Business Administrator/Board Secretary

<b>Q. Approval of Summer Teacher Academy Presenters</b>					
Name	Account #	Position	Rate*	Discussion	
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 8 hours	Strategies and Tools That WORK!	
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 12 hours	Launching Readers and Writers Workshop with a Focus on Building Community and SEL	
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 9 hours	Learning Through Play: Explorations	
Kelly Boyle	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 12 hours	Making the Most Out of Your Literacy Block - Using Read Aloud, Shared Reading, and Interactive Writing to Best Support Readers and Writers	
Amy Garner	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Planning for the New Word Study Curriculum	
Erica Landesberg	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 9 hours	Differentiation in Math Grades 1-5	
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 9 hours	Digging Deeper into Reader's Workshop: Make Your Teaching Stick and Build More Engaged, Independent Readers	
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 12 hours	Creating Confident and Successful Writers: Make Your Writing Instruction Efficient and Learn Ways to Empower All Writers	
Lauren Knoke	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Planning for the New Word Study Curriculum	
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 6 hours	Sphero Bolt - Bring Coding Into Your Classroom	
Danielle Puglisi	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 9 hours	Introduction to Design Thinking	
Emily Williams	11-000-223-104-02-210-999	Teacher	\$41 per hour not to exceed 2 hours	Planning for the New Word Study Curriculum	

\*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement

<b>R. Approval of Summer Curriculum Work</b>						
Name	Account Number	Position	Grade	Hours	Rate*	Dates
Kelly Boyle Dawn Eelman	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades: 2	2	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$492 total)	6/20/22- 8/31/22
Lauren Knoke Jen Racine Candace Sharrow Isabella Russo	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades:3-5	3,4,5 3 5 4	Up to 6 hours each per grade level, as needed	\$41 per hour (not to exceed \$1476 total)	6/20/22- 8/31/22
Wendy DeJulio Tiffany Stulack Nicole Kepner	11-000-221-104-02-213	Summer ELA Curriculum Writing Grade: 6	6	Up to 24 hours each per grade level, as needed	\$41 per hour (not to exceed \$2952 total)	6/20/22- 8/31/22
Kristen Cardona Sonia Pereira	11-000-221-104-02-213	Summer ELA Curriculum Writing Grades:7-8	7,8 8	Up to 18 hours each per grade level, as needed	\$41 per hour (not to exceed \$2214 total)	6/20/22- 8/31/22
Amy Garner Lauren Knoke Emily Williams	11-000-221-104-02-213	Summer Word Study Curriculum Writing Grade: 4 & 5	4-5	Up to 18 hours each, as needed	\$41 per hour (not to exceed \$2214 total)	6/20/22- 8/31/22
Kelly Boyle Marissa McKenna Melissa Fitzgibbon	11-000-221-104-02-213	Summer ELA/SS Curriculum Writing Grade: K & 1	K, 1 K 1	Up to 18 hours each per grade level, as needed	\$41 per hour (not to exceed \$2952 total)	6/20/22- 8/31/22
Cristina Pernini Megan VanHorn John Gottshalk Olivia McNamara Lauren Knoke	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grade: 3-5	3 3 4 4 5	Up to 12 hours each per grade level, as needed	\$41 per hour (not to exceed \$2460 total)	6/20/22- 8/31/22
Janice Monetti	11-000-221-104-02-213	Summer Social Studies Curriculum Writing Grades: 6-8	8	Up to 21 hours each per grade level, as needed	\$41 per hour (not to exceed \$861 total)	6/20/22- 8/31/22
Kelly Boyle Lauren Knoke	11-000-221-104-02-213	Literacy Coach Summer Work	K-8	Up to 30 hours each, as needed	\$41 per hour (not to exceed \$2460 total)	6/20/22- 8/31/22

<b>R. Approval of Summer Work (continued)</b>						
<b>Name</b>	<b>Account Number</b>	<b>Position</b>	<b>Grade</b>	<b>Hours</b>	<b>Rate*</b>	<b>Dates</b>
Brienne Rodriguez Lori Villanova	11-000-221-104-02-213	Summer ESL Curriculum Writing Grades: K-8	K-8	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$984 total)	6/20/22- 8/31/22
Tara Kolbe Dawn Eelman Megan VanHorn Kelly Evans	11-000-221-104-02-213	Summer Health Curriculum Writing Grades: K-8	K-8	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$984 total)	6/20/22- 8/31/22
Tara Kolbe Mike Clark Kelly Evans	11-000-221-104-02-213	Summer P.E. Curriculum Writing Grades: K-8	K-8	Up to 18 hours each, as needed	\$41 per hour (not to exceed \$2214 total)	6/20/22- 8/31/22
Kate Mileto Sarah Debraski Wendy Michels	11-000-221-104-02-213	Summer Media Center Curriculum Writing Grades: K-8	K-8	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$1476 total)	6/20/22- 8/31/22
Marissa McKenna Danielle Puzzo	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grade K	K	Up to 6 hours each per grade level, as needed	\$41 per hour (not to exceed \$492 total)	6/20/22- 8/31/22
Emily Lloyd Dawn Eelman Cristina Pernini Erica Landesberg Danielle Puzzo	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grades 1-3	1 2 3 3 1 & 2	Up to 12 hours each per grade level, as needed	\$41 per hour (not to exceed \$2952 total)	6/20/22- 8/31/22
Kathleen Gaston Alex Tylin Kristyn Perello Katie Kline Leigh Keely Monique Owczarek Michele Jordan Danielle Puglisi	11-000-221-104-02-213	Summer Mathematics Curriculum Writing Grades 6-8	6-8	Up to 12 hours each, as needed	\$41 per hour (not to exceed \$3936 total)	6/20/22- 8/31/22
Marissa McKenna Dawn Eelman Jen Racine Megan VanHorn Kristen Perrine Erica Landesberg Danielle Puzzo	11-000-221-104-02-213	Summer Science Curriculum Writing Grades K-4	K 2 3 3 4 3,4 K,1,2	Up to 6 hours each per grade level, as needed	\$41 per hour (not to exceed \$2460 total)	6/20/22- 8/31/22
Erica Landesberg	11-000-221-104-02-213	Summer Science Curriculum Writing Grades 5	5	Up to 6 hours each per grade level, as needed	\$41 per hour (not to exceed \$246 total)	6/20/22- 8/31/22
Allison Elik Jaclyn Furnari Deb Glicklich Shannon Heaney Lucy Plaza Danielle Puglisi	11-000-221-104-02-213	Summer Science Curriculum Writing Grades 6-8	6 8 7,8 6 7 6,7,8	Up to 12 hours each per grade level, as needed	\$41 per hour (not to exceed \$4428 total)	6/20/22- 8/31/22
Erica Landesberg Danielle Puglisi Danielle Puzzo	11-000-221-104-02-213	STEM Coach Summer Work	K-8	Up to 30 hours each, as needed	\$41 per hour (not to exceed \$3690 total)	6/20/22- 8/31/22
Tonilynn Burke Suzanne Updegrove Alice Willard	11-000-221-104-02-213	GATE Summer Curriculum Work	K-8	Up to 18 hours each, as needed	\$41 per hour (not to exceed \$2214 total)	6/20/22- 8/31/22
Joe Larramendia Matthew Zimmerman Tim Spork Suzanne Updegrove Danielle Puglisi	11-000-221-104-02-213	Summer Technology Curriculum Writing Grades K-8	K-8	Up to 18 hours each, as needed	\$41 per hour (not to exceed \$3690 total)	6/20/22- 8/31/22
Michele Jordan Danielle Puglisi	11-000-221-104-02-213	Summer Instructional Support Curriculum Writing Grades 6-8	6-8	Up to 9 hours each, as needed	\$41 per hour (not to exceed \$738 total)	6/20/22- 8/31/22
Zach Miracle Kristen Allen Breanne Sztakowski	11-000-221-104-02-213	Summer 6-8 ICR/RCR Modification Resources Curriculum Writing	6-8	Up to 10 hours each, as needed	\$41 per hour (not to exceed \$1230 total)	6/20/22- 8/31/22
Zach Miracle	11-000-221-104-02-213	Summer LLD Life Skills Curriculum Writing	K-8	Up to 6 hours each, as needed	\$41 per hour (not to exceed \$246 total)	6/20/22- 8/31/22
Amy Garner	11-000-221-104-02-213	Summer Special Education Coach	K-8	Up to 30 hours each, as needed	\$41 per hour (not to exceed \$1230 total)	6/20/22- 8/31/22

\*Rate per hour is subject to change pending the 2022-2025 B.T.E.A. Agreement



**(ROLL CALL – ITEMS XI.A. through XI.R.)**

**XII. BUSINESS**

- **Report** – Vince Carpentier

**(ACTION) It is recommended that Items XII.A. through XII.O. be moved upon the recommendation of the Superintendent.**

**A. Bill List**

It is recommended that the Board approve the List of Bills for the period May 13, 2022 through May 25, 2022, totaling \$2,186.88, and for the period May 13, 2022 through June 2, 2022, totaling \$2,008,016.31, and ratify the Payroll for the period May 16, 2022 through May 26, 2022, totaling \$983,021.91.

**B. Approval of PL 2015, Chapter 47 Resolution**

It is recommended that the Board, upon recommendation of the Superintendent, approve the following Resolution:

Pursuant to PL 2015, Chapter 47 the Branchburg Township Board of Education intends to renew, award, or permit to expire the attached list of contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq.

Vendor's Name	Vendor's Name	Vendor's Name
Academic Therapy Publications	Hunterdon County Co-op Commission	Project Lead The Way
Bayada Nursing Services	Hunterdon County Educational Services	Republic Services, Inc.
Barnes & Noble	Hunterdon Family Medicine of Branchburg	Responsive Classrooms
Benecard Services	Industrial Appraisal	Savin - Atlantic Tomorrow
Booksource	Institute for Multi-Sensory Education	Scholastic
Brainpop.Com, LLC	Integrity Consultants Group	School Dude
Breaker Group	IXL Learning	School Health Corp
CC Productions	Jacquelyn C. Matthews, Educational Consulting	School Messenger
The Center School	Kistler O'Brien	School Specialty
Clarkin & Vignuolo, P.C.	Lakeshore Learning	Seesaw Learning, Inc.
Comcast	LAN Associates	Somerset County Educational Services
Courier News	Language Circle	Somerville Board of Education
CPI	LPR Publications	Staples Business Advantage
David Rubin, P.C.	Machado Law Group	Strauss Esmay
Delta Dental	Make Music, Inc.	Stevenson Learning Skills
Discovery Education	Maschio's Food Services	Studies Weekly Inc.
EAI Education	McGraw Hill	Super Duper Publications
Eastern States Environmental Assoc.	Midland School	Surfscore
The Eden School	Morris County Coop Bidding Services	Systems 3000
Edgenuity	Morris Union Jointure Commission	Teachers Curriculum Institute
Edmentum Holdings	MRESC Co-op	Temco Building Maintenance
Facts on File	MRESC Electric Aggregation	Tilcon New York Inc.
Follett School Solutions	NASCO	Touch Math Acquisitions
Educational Data Service	New Jersey School Boards Association	Tynker
Educational Services Commission of NJ	New Jersey Schools Insurance Group	Union County Educational Services Commission
Edvocate	New Roads School	Verina Consulting Group
E-Rate Partners	Nisivoccia LLP	Verizon
ETA Hand 2 Mind	Northwest Evaluation Association	Vernier Books

Vendor's Name (continued)	Vendor's Name	Vendor's Name
Explore Learning LLC	Notable Inc.	Wallwisher, Inc.
Fortinet	PaySchools	Warren County Special Services
Frontline	Pearson	Wilentz, Goldman & Spitzer (Bond Counsel)
Genesis	Penn-Serv	William Van Cleave
Go-Guardian	Pesi	Wilson Language
Granicus	Phoenix Advisors	Wisconsin Center for Education Products
Heinemann Books	Pitney Bowes	Xtel Communications
Houghton Mifflin Co.	Readington Twp. BOE (Uniform Shared Services)	Youth Consultation Services
Horizon Blue Cross/Blue Shield	Really Good Stuff	Zaner-Bloser, Inc.
Hughes-Plumber Associates	Pioneer Valley Books	

**C. Approval of Contract for Board Attorney**

It is recommended that the Board approve a contract with the firm of David B. Rubin, Esq., of David B. Rubin, P.C. and The Busch Law Group, LLC to provide legal services to the District for the 2022-2023 school year for a flat monthly fee of \$2,300 for services outlined in the contract, plus an hourly rate of \$175 for activities related to civil or administration litigation, to be paid from account #11-000-230-331-01-276, and sufficient funds are available in the 2022-2023 budget.

**D. Approval of Annual Petty Cash Allocations**

It is recommended that the following Petty Cash dollar amounts be allocated to each location as follows:

Location	Amount
Board Office	\$50
Branchburg Central Middle School	\$250
Instructional Services	\$100
Stony Brook School	\$150
Transportation	\$300
Whiton Elementary School	\$150

**E. Capital Reserve**

BE IT RESOLVED to approve a capital reserve deposit in the amount of up to \$3,000,000 to fund capital projects included in the District's Long Range Facilities Plan in accordance with N.J.A.C. 6A:23A-14.3.

**F. Tuition Reserve**

BE IT RESOLVED to approve a tuition reserve deposit in the amount of up to \$1,100,000 to fund anticipated tuition in accordance with N.J.A.C. 6A:23A-14.4.

**G. Maintenance Reserve**

BE IT RESOLVED to approve a maintenance reserve deposit in the amount of up to \$300,000 to fund required maintenance of the school district's facilities in accordance with N.J.A.C. 6A:23A-14.3.

**H. Emergency Reserve**

BE IT RESOLVED to approve an emergency reserve deposit in the amount of up to \$300,000 to fund unforeseen emergency expenditures in accordance with N.J.A.C. 6A:23A-14.4.

**I. Approval of Paving Services - Job Order Contracting**

It is recommended that the Board approve the purchase of paving services through the Educational Services Commission of New Jersey, Paving Services Job Order Contracting Award Contract 18/19-66 through Murray Contracting for the repaving of the parking lot on the kitchen side of Branchburg Central Middle School at a cost of \$97,950.12. Sufficient funds are budgeted in account number 12-000-400-450-04-612 in the 2022-23 budget.

**J. Approval of Purchase of Playground Equipment**

It is recommended that the Board approve the purchase of playground equipment through the Educational Services Commission of New Jersey, Playground Equipment, Site Furnishings, Outdoor Circuit Training Equipment and Related Products Contract 20/21-06 through Marturano Recreation (MRC) for the purchase and installation of playground equipment at Stony Brook at a cost of \$106,046.58. Sufficient funds are budgeted in account number 12-000-400-450-05-612 in the 2022-23 budget.

**K. Approval of Purchase of Playground Equipment**

It is recommended that the Board approve the purchase of playground equipment through the Educational Services Commission of New Jersey, Playground Equipment, Site Furnishings, Outdoor Circuit Training Equipment and Related Products Contract 20/21-06 through Marturano Recreation (MRC) for the purchase and installation of playground equipment at Whiton Elementary School at a cost of \$122,984.27. Sufficient funds are budgeted in account number 12-000-400-450-08-612 in the 2022-23 budget.

**L. Approval of Purchase of Maintenance Truck**

It is recommended that the Board approve the purchase of a maintenance truck with accessories through NJ State Contract # 88727 from Beyer Ford at a cost of \$55,706.65. Sufficient funds are budgeted in account number 12-000-261-730-10-609.

**M. Approval of Declining of Funds**

It is recommended that the Board approve the declining of Fiscal Year 2022 American Rescue Plan (ARP) Homeless II Funds in the amount of \$4,028.

**N. Approval of HVAC Services - Job Order Contracting**

It is recommended that the Board approve the purchase of HVAC services through the Educational Services Commission of New Jersey HVAC Job Order Contracting Award Contract 18/19-65 through Lighton Industries for the following projects where sufficient funds are budgeted:

Project	Cost	Account Number
Whiton Gym Compressor Replacement	\$20,758.89	12-000-400-450-08-612
BCMS Replace Roof Top Unit Nurse's Office	\$21,854.47	12-000-400-450-04-612

**O. Approval of New Jersey School Boards Association Insurance Group for Liability Insurance and Other Coverages**

It is recommended that the Board approve New Jersey School Boards Association Insurance Group to provide liability insurance and other coverages as follows as recommended by Hughes-Plumer & Associates effective July 1, 2022 through June 30, 2023, which is in compliance with N.J.S.A. 18A:18B-1:

<b>Coverage</b>	<b>2022-2023</b>
Property (including EDP, BM, Env, RESTART)	\$100,310
Automobile Liability	\$ 35,379
Automobile Physical Damage	\$ 10,552
General Liability	\$ 18,358
School Board Errors & Omissions	\$ 55,689
Workers Compensation	\$166,086
Salary Continuance	\$ 8,503
Student Accident	\$ 6,850
Bond	\$ 980
Crime	\$ 1,113
Volunteer Accident	\$ 498
<b>TOTAL</b>	<b>\$404,318</b>

**(ROLL CALL - ITEMS XII.A. through XII.O.)**

**XIII. PUBLIC COMMENT**

**XIV. BOARD LIAISON REPORTS**

<b>Group</b>	<b>Representative</b>
Somerville Liaison/Board Member	Kristen Fabriczi
Parent Teachers Organization	Bob Maider
Somerset County Educational Services Commission	Jonathan Sarles
N.J.S.B.A./S.C.S.B.A Representative	Vince Carpentier
Branchburg Township Liaison	Terri Joyce
Emergency Management Planning Committee	Elizabeth Nastus
Branchburg Education Foundation	Keerti Purohit
Branchburg SEPAG - Special Education Parents Advisory Group	Kristen Fabriczi

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**